



**EUROPEAN COMMISSION**

Directorate-General Enlargement/D/4 - Institution Building Unit  
Directorate General Europeaid/A6 – Multi country programmes

The Heads of Unit

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**NOTE TO ALL HEADS OF DELEGATION IN CANDIDATE COUNTRIES, WESTERN BALKANS AND IN EUROPEAN NEIGHBOURHOOD POLICY COUNTRIES  
TO ALL HEADS OF REPRESENTATION IN THE NEW MEMBER STATES  
TO ALL HEADS OF ADMINISTRATIVE OFFICES AND PROGRAMME ADMINISTRATION OFFICES  
TO THE HEADS OF THE EUROPEAN AGENCY FOR RECONSTRUCTION IN ITS DIFFERENT LOCATIONS  
AND TO  
ALL NATIONAL CONTACT POINTS FOR INSTITUTION BUILDING /TWINNING**

**Subject: 2007 Common Twinning Manual: new ceiling for supply of private sector services**

The 2007 Common Twinning Manual entered into effect for all twinning contracts for which the notification of selection has been issued after 1 September 2007.

As a consequence of the recent modification of the Rules and procedures for services, supply and works contracts financed from the general budget of the European Communities for the purposes of cooperation with third countries (Section II.4.2 with reference below), we would like to inform you that the ceiling for direct agreements by the Member State Project Leader to subcontract supply of private sector services as explained in Section 7.6 of the 2007 Common Twinning Manual is raised from € 5.000 to € **10.000**.

Under that increased ceiling of € 10.000, the Member State Project Leader may award service contracts on the basis of a single tender.

The new ceiling will apply to all twinning contracts that resort under the new Common Twinning Manual as explained above.

The new ceiling for supply of private sector services does not affect the global ceiling set for supply of equipment that remains limited at € 5.000 for each twinning project.

The present adjustment will further enhance the overall consistency of twinning rules and procedures.

Please do not hesitate to contact the Twinning co-ordination teams in our respective Directorates General should you wish further information or assistance.

We are looking forward to the continuation of the good co-operation.

Yours sincerely,

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**Internet link :** [http://ec.europa.eu/europeaid/work/procedures/implementation/common\\_documents/practical\\_guide/new\\_prag\\_final\\_en.pdf](http://ec.europa.eu/europeaid/work/procedures/implementation/common_documents/practical_guide/new_prag_final_en.pdf)

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